**Language & Literature 2017 - 2018**

**Mr. Lubin • https://lubinbrandon.wixsite.com/facc •** **Lubin.Brandon@franklin-academy.org** **• 954-780-5533**

**EXT. 2208**

**What We Do In Class**

* **Getting Started:** Class opens with the “Daily Notes” assignment on the board.
* **Mini-Lesson:** The teacher will present new or review information with the class.
* **Group Study:** Students will be grouped in order to collaborate and share ideas on the content.
* **Independent Study:** The students will move toward practicing and mastering content independently.

**English Language Arts Course Description**

English Language Arts is designed to target and develop reading and writing skills. There are many skills that a good reader and writer needs. This program, combined with my instruction and your good effort, will allow you the opportunity to make substantial gains in your reading and writing abilities by developing these skills. The course offers (but is not limited to) instruction and practice in vocabulary development, comprehension, literary analysis, argumentative writing, and informative writing. There are many tools in this course to help you learn these skills.

Supplies

* 2 Composition Notebooks
* AR book (This is to be in class daily!)
* Index Cards
* Post It Notes

These items can be shared with other classes:

* Loose leaf paper
* #2 Pencils
* Highlighters (5 colors)
* USB
* Headphones are a must, please have with you daily.

Electronic Devices

By school policy, if any electronic devices (cell phones, MP3 players, iPads, etc.) are seen or heard in class/hall at any time, they will be sent to the office and a parent will have to pick-up the item.

 **Grading Information**

100-90% - A

89-80% - B

79-70% - C

69-60% - D

59% and below – F

You will earn grades in the following areas:

* Classwork
* Quizzes
* Tests
* Projects

***Daily participation is important to your success in this class and your future!***

**100/0**

***100% Responsibility of your OWN success***

***0% Excuses***

**Attendance Policy**

**Being Tardy**

* Students must report to the front office if tardy.
* Students must come to class with a tardy pass.
* Please keep in mind that after a student is tardy 3 times, this will result in an automatic detention; however, students that are late during the “Homeroom” period will not be penalized.

**Absences**

* All absences must be e-mailed to the following address: **attendance-cc@franklin-academy.org**
* Absent students are **required** to make up their work within the allotted amount of time given, as per the school rules. ex. Student misses 1 day, they will have 2 days to make up work if excused and 1 day for unexcused, this is not true for tests and quizzes that were already scheduled.
* The student is responsible for getting the missed material upon return.

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| **Passes*** Passes will be given on the basis of extreme emergency ONLY.
* ABSOLUTLEY NO DRINK PASSES OR GUIDENCE PASSES WILL BE GRANTED DURING INSTRUCTION TIME, (unless you have a previously scheduled meeting with administration or the counselor).
* Passes will only be given after the first 10 minutes of class/and per teacher discretion. You must have your planner in order to use a hall pass…no borrowing, no exceptions.
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| **Consequences*** 1st offense: Discipline Log, Verbal Warning, Parent Contact
* 2nd offense: Discipline log, Reflection Form, Parent Contact
* 3rd offense: Discipline log, Parent Contact, and Detention
* 4th offense: Discipline log and Referral

\*\*Consequences may not follow this progression and may vary depending on the offense. See “School Discipline Matrix” for more information.**Head Your Paper**NameHeading should appear in the upper RIGHT corner of your paper.DatePeriodAssignment |  **Plagiarism**As it states in the Franklin Academy Parent/Student Handbook**,** plagiarism, or using someone else’s work and using them as your own without citing them correctly, is NOT permitted. This includes cheating, making up information/sources, and more. This is taken very seriously at Franklin Academy and with a variety of consequences. Any assignment, test, etc. which is plagiarized will earn a zero and the parent/guardian will be contacted, as well as a Saturday detention. Any student who allows another student to copy off of a test or work will also receive the same consequence. |
| **Communication**My website will be updated weekly. Please check online for updates. Please feel free to email me at any time with any and all questions and concerns. You can also sign up for my Remind101 which will have updates as well. |
|  **A NOTE FROM MR. LUBIN**I am looking forward to a great year with you! I want you to be successful in my class and I will do my part to help you. Please reach out for help if you are struggling in class or contact me with questions if you are confused. I will do my part; the rest is up to you! |

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| **Expectations*** I expect each student to try his or her hardest and to push themselves to be the best they can be.
* I expect every student to take control of his or her learning and be responsible for their actions and grades.
* I expect each student to come to class with a positive attitude ready to learn and be challenged.
* I expect each student to come to me when they are struggling or need help, because that is what I am here for.
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| **In an Emergency*** Students will be required to quickly form a single line in front of the classroom door without talking. Students will then quickly and orderly stay in their single-file line while going to the appropriate place for the designated drill.
* Students are to not speak, touch, or get out of their single-file line throughout the drill.
* In the case of a lock-down, students are to quickly and quietly move to the back corner of the room and remain quiet until the end of the lock-down.

**Need a Book?**Students will be allowed to check out books from my personal classroom library as long as they have checked out the book via the Classroom Booksource site. They will be taught how to use it in class. That student will be responsible for that book and as such will be responsible for replacing the book if something happens to it. |  **Assignments*** Each class will have a completed drawer as well as an incomplete and make-up drawer labeled with their class period. All assignments to be turned-in will be submitted into the designated completed drawer for that period.
* If an assignment has not been completed during the week, before it is due, it needs to be placed in the incomplete drawer with their class period on it to be completed by the due date.
* If you are absent, you need to get your assignments from the make-up drawer with your class period on it. If you have any questions about the assignment, please see me or a peer that has notes on what to do.
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| **Classroom Rules****Be Prompt**- Be on time, enter the classroom quietly, turn in work, check the board for assignments, write in agenda, and sit in your assigned seat. #PreparedToLearn**Be Prepared-** Bring all materials and necessary work to class daily. All electronics are off and in your bag.Make sure you are dressed in the school uniform daily.#Responsible**Be Productive-** Maximize learning time by staying on task, following directions, and remaining seated until the teacher has dismissed you. #WorkHard**Be Patient-** Wait respectfully and calmly for your turn. Listen, stay seated, and track the speaker when someone is talking.#Enduring**Be Polite-** Be nice or neutral to everyone. Respect yourself, your classmates, your teacher, and your classroom. Keep your hands, feet, and objects to yourself. If you do not own it, pleasedo not write, draw, or carve on it. Make smart choices. #Respect |

 **Mr. Lubin’s Class Syllabus**

**Policies and Procedures - Language & Literature 2017 - 2018**

All school policies will be enforced in this class.

**Entering the room?**

* You are to come prepared for class and ready to work.  Paper, sharpened pencils/pen, etc. should be brought to class each day, unless you are instructed to do otherwise by the teacher.
* Enter the room quietly and calmly before the bell.
* Get all materials including your composition book from the assigned bin before you find your assigned seat, and follow the directions given on the board.

**Leaving your seat?**

* You must ask the teacher to leave your seat.
* Please quietly raise your hand. If the teacher is talking to the class wait until they are finished.
* Projectile objects are prohibited. Walk calmly and quietly to your destination.

**Sharpening your pencil?**

* Please make sure you have at least 2 sharpened pencils for the start of class.
* Try to sharpen all pencils before the bell or during group transitions.
* If the teacher or other students are talking to the class, please wait until they are finished to sharpen.

**Eating and drinking in class?**

* Eating in class is prohibited.
* **Gum chewing will result in an automatic detention.**
* The only drink permitted in class is a bottle of water with a secure lid and must be kept away from computer area.

**Participation in Class?**

* Student participation is mandatory.
* Students may be randomly called on to answer questions/discuss material.
* Respect teachers and classmates ideas during participation.

**Computer Use?**

* Computer & Internet activity is for class work ONLY.
* You are not permitted to access unauthorized websites (including listening to music) or change the programming of the computer or desktop.
* Students will be assigned to a computer and must only use designated computer (This signed document serves as the computer contract as well. Computer usage will be monitored daily).

**Guests in the classroom?**

* Please respect all guests in our room.
* Treat them as you would want to be treated.
* If someone walks in the room, they will address you if they need something.
* Just smile and keep working. ☺

**Asking questions?**

* Students are encouraged to ask for help whenever needed!!!
* Please raise your hand and wait to be called on.
* Please use the appropriate voice level.
* If working in groups or pairs, please ask two peers before asking the teacher.

**Dismissal?**

* When instructed by your teacher, you may pack-up your items quietly and check your area for any trash.
* Students will be dismissed, **by the teacher**, once all directions have been followed and work areas are in order.
* Period 7, if you leave the room before you have been released to your assigned way home, you will receive an automatic detention as you will be in an unassigned location.

**Parent and Student Contract for Mr. Lubin’s**

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**\*Students returning this form by Friday, August 25, 2017, will receive a reward!**

**Parent/Guardian**: Please sign showing you have read and understand the class policies and procedures on the previous pages. On a daily or regular schedule, try to ask what your son/daughter learned in class and to see their writing, returned papers, etc.

**Parent/Guardian Print Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Number:** ( ) \_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_

**Contact Number:** ( ) \_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_@\_\_\_\_\_\_\_\_\_\_\_\_

**Student**: I have read and understand the class policies and procedures on the previous pages. I promise to abide by these guidelines and discuss the lesson from class when asked by my parent(s) or guardian(s).

**Student Print name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please keep your copy of the syllabus in your class folder to refer to.

If you are overwhelmed or are having trouble, talk to me immediately. It is better to approach me for extra help than to wait until work is late or not to do it at all.

I am here to help you any way I can. ☺ Success takes TEAMWORK!